

Community Transit Actions/Steps Taken

- We have been keeping employees updated with the latest information. See employee communication (3.2.2020)
- We will continue to update employees on a regular cadence to ensure they have the latest information, are supported, and know to whom to go with any questions. A few weeks ago, we ordered additional supplies such as gloves, sanitary wipes, hand sanitizer, etc. Our operations center is outfitted with a “Care Center” where Coach Operators can access information and supplies for their use.
- Today, we updated our customers, community members, media and others with an external message that shares information on our cleaning practices, and provides CDC and Health District-approved guidance on how to avoid the spread of COVID-19. The information is now available on our website here: <https://www.communitytransit.org/coronavirus>. Our standard coach cleaning practices are among the most robust in the region and are consistent with recommended best practices.
- We are also planning on posting Snohomish Health District guidance on hygiene on our buses in the form of posters (see attached). Several of our customers have asked us to do this.
- We are currently maintaining our normal schedule and levels of service and have not needed to make any changes to our scheduling of trips. Our response team is having daily discussions to assess staffing or other impacts and will be prepared to respond with changes if it gets to that point.
- We are in contact multiple times a day right now with the Snohomish Health District and the Snohomish County Department of Emergency Management to ensure we are aware of ongoing updates and that they have information on our response plans.
- We are keeping our Board updated on all of our activity and communication.